

Terms of Use and Privacy Policy

Terms and Conditions for Veritus School Management System

Basic concepts and areas of application

Veritus System or Veritus - School Activity Management Information System Veritus, designed, maintained and developed by Baifoteka, UAB.

This Privacy Policy (the "Privacy Policy") sets out the terms of privacy for you when you use the www.naujamokykla.lt (the "Site"), Veritus applications, reporting service, and mobile applications (gadgets) and accessing our social networking accounts.

For the purposes of this Privacy Policy, the term "personal data" means any information that identifies you - directly or indirectly, to identify you using only that person's unique attributes. Personal data may include your name and surname, postal or e-mail address, email, location, etc.

The Privacy Policy applies to all actions that you may take on the Site, Veritus applications, reporting service and mobile applications (gadgets) and accessing our social networking accounts.

Controller - This is the body that purchases the Veritus service and defines the privileges and rights of the controllers and all Veritus users.

Data Controller - Each Veritus user to the extent granted by the Controller.

User - a natural person legally using Veritus;

A school is an institution whose principal activity is formal, non-formal and informal education, training, knowledge and competence development.

VERITUS system users' data shall be processed in a lawful, transparent and fair manner, for pre-defined purposes and only to the extent necessary to achieve the purposes. When we process personal data, we strive to ensure that they are properly stored and stored.

Personal data are processed in accordance with the 2016 Act. April 27 The requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter "General Data Protection Regulation - GDPR") and other legislation.

Veritus service provider is Baifoteka, UAB, legal entity code: 235252970, address: Laisvės al. 101, Kaunas 44291.

You may send any questions regarding this Privacy Policy to the following contacts:

- by mail - UAB Baifoteka, address Laisvės al. 101, Kaunas 46471;
- sending e-mails. by email - veritus@naujamokykla.lt

Principles of management

We process your personal data for the following purposes:

- in order to provide you with our services when you are registered on the Site:

rather, we provide the Website with features such as selecting content, writing and receiving messages, and receiving reports.

- to provide you with our services when you use our applications or mobile applications;
- Improve, provide better services to ensure Veritus functionality;
- to measure and improve the performance of our Site and social networking accounts;
- We collect and process your personal data listed in this Privacy Policy on the following legal grounds:
 - o Your acceptance of the terms set out in this Privacy Policy;
 - o for the purpose of executing a contract with the Data Controller and the fulfillment of a legal obligation that arises and applies to us.

When processing your personal data, we will:

- process your personal data in a lawful, fair and transparent manner;
- We collect your personal data for specified, explicit and legitimate purposes only to the extent permitted by law;
- We store your personal data in a form that allows us to identify you for no longer than is necessary for the purposes for which the personal data are processed;
- We do not disclose or disclose personal data to third parties except as provided by law;

What data can be processed

- As a registered user, you may provide the following data for processing:
 - o Identification data (eg name, e-mail address);
 - o contact details (eg e-mail address, telephone number, etc.);
 - o The IP address, e. email address or social network account. This is to ensure that comments are ethical and that the user can be quickly identified in the event of a breach of the laws of the Republic of Lithuania. This information can only be removed along with the comment.

Certain data are automatically transmitted to us. This is non-personal information that is used to improve the content, functionality and attractiveness of the Site or for promotional purposes.

This data may include:

- o Internet address (IP), type of web browser used, number of visits, etc.
- o You are downloading our mobile application.

You must be aware of your Data Management and its procedures. The User may at any time contact the Data Controller to ask what his or her data are and how they are processed.

About the use of cookies

We collect information about you by using cookies and similar technologies. Cookies are small files that are temporarily stored on your device's hard drive and allow you to recognize you during other visits to the Site, save personal browsing history, preferences, customize content, speed up searches on the Site, create a user-friendly and friendly Web site environment. Cookies are standard web browsing practices that facilitate the use of the website.

- We use the information we receive from cookies for the following purposes:
 - to ensure the functionality of the Website (for example, to enable you to use the

Personalized Website);

- so that we can improve and develop the Site to better meet your needs;
- development of services and analysis of use of the Site;
- The site may use the following cookies:
 - required technical cookies - cookies that are necessary for the operation of the Site;
 - Functional cookies are cookies that, while not essential to the operation of the Site, significantly improve its operation, quality and user experience;
 - "statistical cookies" are cookies that are used to prepare a statistical analysis of the site navigation methods used by visitors to the Site; the data collected by these cookies are used anonymously;

You can give your consent to the use of cookies in the following ways:

- without deleting them and / or changing your browser settings so that it does not accept cookies;

You may revoke your permission to use cookies at any time. You can do this by changing your web browser settings so that it does not accept cookies. How you do this depends on your operating system and web browser. Details of cookies, their use and opt-out options can be found at <http://AllAboutCookies.org> or http://google.com/privacy_ads.html.

In some cases, especially if you disable technical and functional cookies, refuse or delete cookies, web browsing speeds may be slowed, certain features of the Site may be restricted, and access to the Site may be blocked.

We will not use your personal data in any way other than in accordance with this Privacy Policy. However, we reserve the right to provide information about you should we be required to do so by law, or if required to do so by law enforcement or prosecution authorities.

Storage of personal data

We keep your personal data (for example, when you use our mobile applications, visit our social networking accounts) for no longer than is required by the data processing purposes specified in this Privacy Policy or required by law, provided they have a longer term.

We try not to keep outdated, outdated personal information, so updating it (for example, revising your account, changing information, etc.) only protects current information. Historical information is protected if required by law or for the conduct of our business.

The data we collect from you will be located in the European Union (EU), but may also be transferred or stored outside the EU. They can also be handled by our or our suppliers' staff outside the EU. When transferring your data outside the EU, we will take all necessary steps to ensure that your data is processed securely and in accordance with this Privacy Policy.

In the unlikely event that we become aware of a breach of security of your personal data that could pose a significant threat to your rights or freedoms, we will promptly notify you as soon as we are aware of it and determine which information has been accessed.

Your rights

- When processing personal data, we guarantee your rights under the GDPR and the Law on Legal Protection of Personal Data of the Republic of Lithuania. As a data subject, you have the following rights:
 - know (be informed) about the processing of your personal data;
 - access your personal data that we process;
 - request the correction or addition of incorrect personal data that is inaccurate or incomplete;
 - require the deletion of personal data when they are no longer needed for the purpose for which they were collected;
 - require the deletion of personal data if they are processed unlawfully or when you revoke or refuse your consent to the processing of personal data, which is necessary;
 - not consent to the processing of personal data or withdraw your prior consent;
 - require the submission, where technically possible, of your personal data collected in accordance with your consent or for the performance of the contract in an easily readable form, or request their transfer to another controller.

We strive to guarantee the exercise of your rights as a data subject and to facilitate the effective exercise of these rights, but we reserve the right not to comply with your requests or requirements when necessary to ensure:

- fulfilling our legal obligations;
- State security or defense;
- public policy, crime prevention, investigation, detection or prosecution;
- important economic or financial interests of the state;
- prevention, investigation and detection of violations of professional or professional ethics;
- Protecting the rights and freedoms of you or others.

You may submit your requests for the exercise of your rights to us in person, by mail or by electronic means. Upon receipt of your request, we may ask you to provide proof of identity as well as any additional information we require in connection with the application, which we undertake to delete after identification.

Upon receipt of your request, we will respond to you without undue delay, but no later than 30 calendar days from the date of receipt of your request and the submission of all documents required to respond.

If we deem it necessary, we will suspend the processing of your data, except storage, until your request is resolved. Upon your lawful withdrawal of your consent or your request to delete personal data relating to your person, we will immediately terminate your processing of your personal data in accordance with the GDPR unless it is not permitted by GDPR or other law, y. when we are required to continue to process your data by applicable law, our legal obligations, court decisions or binding instructions given to us by the authorities, etc.

If you refuse to comply with your request, we will clearly state the reasons for such refusal.

If you disagree with our actions or your response to your referral, you may complain to our competent governmental authority about our actions and decisions as set forth below in this Privacy Policy.

If you wish to complain about our processing of data, please submit it in writing to us with as much information as possible using our contact details at the end of this Privacy Policy. We will work with you to resolve any issues promptly.

If you believe that your rights have been violated under GDPR, you may lodge a complaint with the supervisory authority, the National Data Protection Inspectorate (address: A. Juozapavičiaus g. 6, 09310 Vilnius, www.ada.lt), although we will try to resolve all disputes together with you.

If you believe that we have violated your rights or legitimate interests in the area of consumer protection, please first contact us in writing at the contact addresses listed at the end of this policy. Disputes with consumers are settled out of court by the State Consumer Rights Protection Authority (Vilniaus g. 25, 01402 Vilnius, e-mail service@vvtat.lt, tel. 8 5 262 67 51, www.vvtat.lt).

Policy changes

Any changes to our Privacy Policy will be posted on the Site and on the mobile application and you may need to read and agree to them in order to continue using the Site and / or our Services.